

CASS COUNTY COMMISSIONERS

MAY 2, 2016

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne , Attorney Jeff Stanton and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HIGHWAY

Jeff Smith appeared before the Commissioners with the monthly Highway report. A traffic count was done upon request for CR 500E between 225N and 300N. The 48 hour count showed average daily traffic of 16 vehicles per day. This road segment is .94 miles long and has 4 homes on it. Total cost to convert to pavement in materials only would be about \$46,000.00. Ralph Anderson made a motion to deny the request to pave this segment of road, Jeff LeDonne seconded. The motion carried unanimously.

There was also a request for signage for speed limits in the Ridgeview subdivision. The study was conducted and the average speed fell within the acceptable limits. Over 83 percent of the vehicles were at or below 35 mph. Jim Sailors made a motion to deny the posting of signs, Jeff LeDonne seconded. The motion carried unanimously.

Jeff presented the Commissioners with a letter for the final phase of the CR 400S project. The letter is requesting matching funding for the road project. Ralph Anderson made a motion to send the letter forward to request 80/20 funding, Jeff LeDonne seconded. The motion carried unanimously.

Jeff also presented an amended interlocal agreement between the County and the City for the 18th Street project. The County will pay up to 100% of the total invoice amount up to a total of \$100,000.00. The agreement shall remain in effect for the duration of the improvements being made at the intersection of 18th and Main Street. Ralph Anderson made a motion to approve the amended interlocal agreement, Jeff LeDonne seconded. The motion carried unanimously.

Jeff informed the Commissioners that the Highway Department was still sorting out the requirements for the extra money coming in the form of LOIT distributions for road maintenance. 75% of Cass County's portion is just over 900,000.00 dollars. Work is being done to prepare our INDOT – approved bridge and road asset management plans to qualify for the 50/50 matching grant program. While this adds time and paperwork to the process, it does give us the potential to double our money, at least for a portion of the funding. There are still many unanswered questions regarding this grant program.

HIGHWAY BIDS

The following bids were opened for Highway equipment:

Hoosier Equipment LLC

11465 Redwood Rd

Plymouth, IN 46563

Rubber Tire Roller

\$21,120.00

Koenig Equipment, Inc.

1987 South County Road 150 East

Logansport, IN 46947

Rhino DB150 60" cutting width

\$9,600.00

Koenig Equipment, Inc.

1987 South County Road 150 East

Logansport, IN 46947

New Case/Case IH PUMA 150 Case IH FPs Tractor

\$101,500.00

TriGreen Tractor

725 Burlington Ave.

Logansport, IN 46947

John Deere 6155M Cab Tractor

\$103,757.00

New Holland

1260 E 100 S

Rochester, IN 46975

New Holland T7.190 Tractor

\$104,300.00

New Holland

1260 E 100 S

Rochester, IN 46975

Rhino Ditch Bank Mower BD150

\$11,500.00

Rahn Equipment Company

2400 Georgetown Road

Danville, IL 61832

WRT PT13-W Rubber Tired Roller

\$21,694.00

Foam Filled Tire Option (all 13 tires)

\$3,445.00

Southeastern Equipment Co. Inc.

3333 W. Coliseum Blvd.

Fort Wayne, IN 46808

Pneumatic Roller

\$24,500.00

Foam Filled Tire Option

\$5,700.00

Southeastern Equipment Co. Inc.

3333 W. Coliseum Blvd.

Fort Wayne, IN 46808

Alamo Mower

\$14,410.00

Southeastern Equipment Co. Inc.

3333 W. Coliseum Blvd.

Fort Wayne, IN 46808

Superior Broom

\$52,500.00

Brandeis

7310 Venture Lane

Fort Wayne, IN 46818

KR – 350 Broom-Kubota Engine

\$57,274.00

Brandeis

7310 Venture Lane

Fort Wayne, IN 46818

KR -350 Broom – Cummins Engine

\$67,233.00

Ralph Anderson made a motion to take all bids under advisement, Jeff LeDonne seconded.

PARK DEPARTMENT

Dana Hildebrand appeared before the Commissioners with the monthly report of the Park Department. Work on the shower house is completed and opened. The new softener system is installed and operating. All water samples have been taken and sent to the lab for testing. The returned results were all good, allowing water flow to be open to the public.

The Park's staff has been busy getting the park ready for Memorial Day weekend. All of the modern camping sites have been filled by reservation. The Park does not take reservations for the primitive camp sites.

Seasonal help is being hired, most of those being life guards. The life guards will also be working in the concession stand, under the supervision of Carolyn Rose.

A contract with the DNR was also presented to the Commissioners for their approval. This is a real property lease for a boat ramp on the river near France Park. Ralph Anderson made a motion to approve the lease with the DNR, Jeff LeDonne seconded. The motion carried unanimously.

HEALTH DEPARTMENT

Serenity Alter appeared before the Commissioners and presented the Health Departments monthly report. For the month of April, nine routine vaccination clinics were held. The nurses traveled to Pioneer, Lewis Cass and Logansport High Schools to administer the second meningitis vaccines to juniors to meet the senior year requirements. As of April 26th, 208 patients were seen for a total of 492 vaccines given.

The vital records department has done 136 certified birth certificates and 29 free certified birth certificates. There were 109 death certificates issued, 14 genealogy searches and 2 paternity affidavits prepared.

Mike Collins was called to 18 environmental calls. Mike also assisted in 1 Meth case. There were 43 routine restaurant inspections and 1 follow up inspection, along with 1 pre-operational inspection. There were 3 restaurant permits issued and 2 tattoo inspections completed. During the month of April, Mike completed 4 lead inspections.

During the month of April, Dan completed 6 soil sampling reports, 8 minimum specs for OSS systems and permitted 4 OSS systems. Dan was called out to 10 environmental calls involving bed bugs, garbage and poor living conditions.

Health educator Amy Allen is scheduling Cass County's first Indiana Safe Sleep Class for May 31st at the Logansport Public Library. Amy is currently sending safe sleep fliers to all Cass County Organizations, as well as working with a newspaper to do a feature on the class. Serenity and Amy are scheduled for car seat safety class in Indianapolis in June to become certified car seat technicians. The Health Department is also applying for a car seat grant once certification has been obtained.

Skylar Skelton will start on May 9th as the Health Departments Summer Intern. Skylar will be working with mosquitos.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners and requested permission to hire two full time Corrections Officers to replace the two that have left the county's employ. Jeff LeDonne made a motion to approve the replacement of two full time corrections officers, Ralph Anderson seconded. The motion carried unanimously.

CCED

Christy Householder appeared before the Commissioners and presented her report of activity. Christy just returned with the State of Indiana delegates to Germany. Christy attended numerous meetings and believes that the State has made some valuable contacts for future business.

Christy had a meeting with Onward and the Highway Department to discuss possible chip and seal of Onwards road(s). A meeting with the DLZ, Walton and Onward was held to discuss street signs. Christy continues to meet with County business owners.

Christy presented to the Commissioners the contract for Professional Community and Economic Development Services by and between the Cass County Commissioners and North Central Indiana Regional Planning Council. This is a two year contract and compensation to NCIRPC is based on population and is 77 cents per person. Ralph Anderson made a motion to accept the contract with the North Central Indiana Regional Planning Council, Jeff LeDonne seconded. The motion carried unanimously.

MAITENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners for the opening of the camera bids for the Government Building. The following bids were opened and read:

Fissel Electric Service, Inc.

128 Tacoma Avenue

P.O. Box 333

Logansport, IN 46947

Furnish and install cameras, housings and cabling as shown on the RFP drawings:

\$39,930.00

Alternate Price:

State the deduct cost to remove the cameras, and lenses from the proposal cost and install Owner provided cameras. Housings and cabling to remain as per RFP drawings.

\$3,688.00

Dilling Group, Inc.

111 E. Mildred Street

P.O. Box 47

Logansport, IN 46947

Cost to furnish and install cameras, housings and cabling as shown on the RFP drawings:

\$30,150

Alternate Price:

State the deduct cost to remove the cameras, and lenses from the proposal cost and install Owner provided cameras. Housings and cabling to remain as per RFP drawings.

\$3,982.00

Ralph Anderson made a motion to take the camera bids under advisement, Jeff LeDonne seconded. The motion carried unanimously.

WORK RELEASE GRANT

Dave Wegner appeared before the Commissioners with the State approved grant. The grant received will in the amount of \$718,664.00. Ralph Anderson made a motion to approve the grant for Work Release, Jeff LeDonne seconded. The motion carried unanimously.

CASS COUNTY RESOURCE NETWORK

Mike Fincher, Eel Township Trustee, appeared before the Commissioners and presented information about the Cass County Resource Network. The mission of the Cass County Resource Network is partners working together to better serve

the community through effective use of community assets, empowering families, coordinating services and maximizing resources to improve lives.

The meeting occurs on the third Thursday of every month at Calvary Presbyterian Church, from 11:30 a.m. until 1:00 p.m. in Bigler Hall. Everyone is welcome.

ORDINANCE

An Ordinance to Regulate the Method and Manner of Sale of Pseudoephedrine Related Products by Pharmacies Within Cass County, Indiana was presented by the Commissioners. Jim Sailors made a motion to approve the ordinance, there was discussion, Jeff LeDonne seconded. The motion carried unanimously. This becomes Ordinance 2016-01.

SRI CONTRACT

A contract with SRI was presented to the Commissioners. SRI conducts the tax sale for Cass County. The contract increases the fee charged from \$70.00 to \$75.00 per parcel. Ralph Anderson made a motion to approve the contract raising the fee from \$70.00 to \$75.00 per parcel, Jeff LeDonne seconded. The motion carried unanimously.

APPOINTMENTS

The Commissioners put forward the name of Aaron Deeter to be appointed to the Walton Plan Commission. Ralph Anderson made a motion to appoint Aaron Deeter to the Walton Plan Commission, Jeff LeDonne seconded. The motion carried unanimously. Aaron is currently serving the Walton Board of Appeals and he will resign this position.

PUBLIC COMMENT & ADJOURN

Mayor Dave Kitchel appeared and gave a brief update to the Commissioners of recent events.

Jeff Smith, Cass County Highway Supervisor, requested that the Commissioners make the appointment of Melodie Clements to full time Highway Clerk. Ralph Anderson made a motion to approve the appointment of Melodie Clements to full time Highway Clerk, Jeff LeDonne seconded. The motion carried unanimously.

Allen Hanna, who resides at 4937 N. 200W, Logansport, appeared before the Commissioners and expressed his opinion of an issue with the County. No action was taken.

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Vaneen M. Ide, Auditor